



XAVIER INSTITUTE OF ENGINEERING

(Approved by AICTE, Govt. of Maharashtra, Affiliated to University of Mumbai and Accredited by NAAC)

Mahim Causeway, Mahim, Mumbai 400 016. • Phone : 2446 0359 / 2445 4559 / 2445 1961

Email ID : office@xavierengg.com / office@xavier.ac.in • Website : www.xavierengg.com / www.xavier.ac.in

Date:-01-02-2023

Circular

It is brought to the notice of all HOD's that IQAC meeting was held on 19-01-2023 to discuss on the course file index, consisting of 6 different sections.

However, on 19-01-2023, the members could discuss in length only on section 1 and section 2 & took certain major decisions.

The minutes of these two sections are attached. All the members of the IQAC committee have accepted these things and have come to the conclusions that the formats & rubrics developed and attached in this minute are accepted and must be used by all faculty.

No one can change these formats and the guide lines. It is accepted & implemented through IQAC. Kindly note it.

IQAC Coordinator

Principal

01/02/2023

01/2/23

01/02/23

01/02/2023